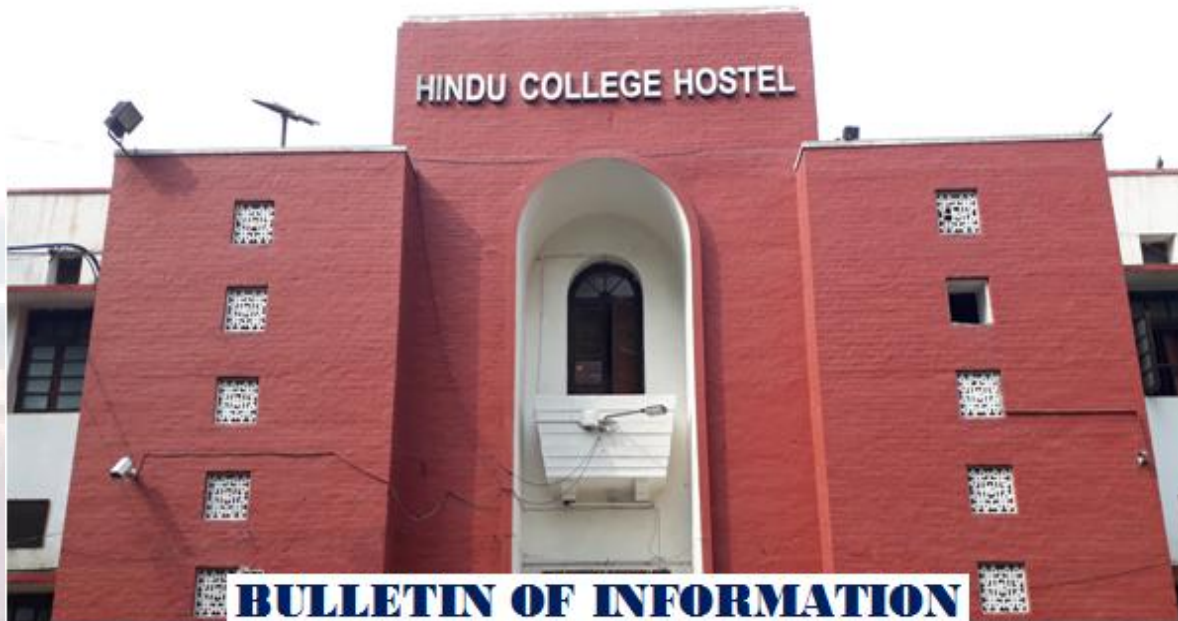


PROSPECTUS - 2018



**BULLETIN OF INFORMATION
2018 - 19**



HINDU COLLEGE BOYS HOSTEL

HINDU COLLEGE

UNIVERSITY OF DELHI

DELHI - 110007

PROSPECTUS - 2018

ADMINISTRATION



Dr. Anju Srivastava
Offg. Principal



Dr. N. Santakrus Singh
Warden

Hotel Committee Members



Sh. Abhay Ranjan



Dr. Vijay Garg



Dr. Manoj Varshney

Hostel Office Staff



Sh. Lalit Kandpal (Jr. Assistant)

PROSPECTUS - 2018

1. HINDU HOSTEL

Hostels in academic institutions are the epicenter of the dynamics of the campus life. Spread over vast area and surrounded by green cover, encompassing gardens, inside and outside lawns, Hindu College Hostel, for over a half century has been providing fuel and force to the life and motion of College's liberal democratic culture. Hindu College Hostel, with its architectural grandeur and aesthetics, has been an abode to many Luminaries in a wonderful kaleidoscope that the time-spectrum is.

Situated next to the sports complex, the Hostel is a spacious structure with 119 rooms enclosing four lawns with rose beds and hedges. The Hostel provides residential facilities to about two hundred undergraduate and postgraduate male students. The Common Room provides the residents recreational facilities such as Table-tennis, Carom-Board, Chessboard, and a separate TV room apart from the newspapers and magazines to keep them on the quivered.

Admission is strictly on the basis of merit and the resident students are expected to maintain the spirit of camaraderie and dignity. The guiding principle for the Hindu College community has been to uphold democratic and egalitarian values and strive towards intellectual excellence. The Einstein Club-a forum for scientific and rational debates and discussions as well as cultural groups such as Samvad set up with the purpose of organizing cultural/social activities including performance of plays, song and post dinner talks and discussions bear eloquent testimony thereto.

2. LOCATION

Located in the picturesque setting of the Ridge, a northern extension of the Aravalli Range, Hindu College Hostel is easily accessible from all landing places in Delhi. The Hostel is at a walking distance from the Vishwavidyalaya station of the Delhi Metro which is connected to both the Old and New Delhi Railway Stations of the Indian Railways. The Indira Gandhi Domestic/International Airport is 30 kilometers from the Hostel and the Inter State Bus Terminus at Kashmere Gate at about 3 Kilometers.

3. ADMINISTRATION

The Hostel is managed by the Hostel Committee which is constituted by the Staff Council of the College and executed by the Warden in consultation with the Principal and the Hostel Committee.

The Hostel Office and the Warden's Residence, located within the Hostel premises, are integral part of the Hostel. There are several employees to look after the daily chores in the hostel. They include an office clerk, a mess manager, mess/room bearers, cook, watchmen, janitors, gardener and a few others for Kitchen and pantry work. In addition, there is a dry cleaner and a newspaper vendor to provide services to the resident students.

PROSPECTUS - 2018

4. FACILITIES

- 4.1 **Medical Facilities:** The health services are made available to the residents by the WUS Health Center located within the University Campus. At the time of admission, all resident are required to fill in the WUS Health Center form available in the Hostel office. In case of a medical emergency, a resident is taken to the nearest hospital and the local guardian is duly informed. The local guardian will have to take charge thereafter and the entire responsibility for treatment and related expenses will be borne by the parents/local guardian.
- 4.2 **Banking Facilities:** A branch of State Bank of India is located in the College premises where residents may open their account. The residents are advised to take good care of their bank pass book/cheque books, etc, and not keep too much cash or other valuables in their rooms. The authorities will not be responsible for any losses.

5. GAMES AND STUDENT ACTIVITIES

- 5.1 **Common Rooms:** The Hostel has common rooms where residents can read daily newspaper and magazines, and play indoor games like carom board, chess etc. Television with cable and audio facilities are also provided.
- 5.2 The Hostel has a badminton and volleyball court. The Hostel is next to the vast playground of the College that caters a football ground, cricket pitch, basketball court, volleyball court etc.
- 5.3 **Hostel Magazine:** Hindu College Hostel brings out its magazine, a forum for young minds to express themselves in ways creative. The warden is the patron of this magazine and is authorized to nominate the Editor and Editorial Board Members in consultation with the Hostel Students Union.

6. FIRST YEAR STUDENT ADMISSION

- 6.1 All admissions to the Hostel are made strictly on the basis of merit.
- 6.2 Only those students, who do not have their immediate family members residing within the radius of 60 kilometers of the College (as the crow flies) are eligible for admission. Students coming from Delhi's Satellite Towns/Areas such as Faridabad, Gurgaon, Noida, Loni, Kundli, Ghaziabad, Bahadurgarh etc. will not be considered for admission.

However subject to the availability of seats exceptions can be made on case to case basis for poor and needy students by the Hostel Administration.

PROSPECTUS - 2018

6.3 The Merit for the Hostel admission is prepared for each subject/course according to the admission criteria followed by the respective Departments in the College. Every subject has a proportional quota of seats in the Hostel as per the formula: For each sanctioned seat of twenty (20) students in the Department, there would be one seat in the Hostel and subsequent increase in the number of sanctioned seats will proportionately increase the number of seats in the Hostel.

6.4 A total of five seats (all years put together) are reserved in the Hostel for students who are admitted in the college through sports quota.

6.5 Seats are reserved for SC, ST, PH, Foreign Nationals, Sikkim and Army as per the rules and regulations of the University of Delhi.

6.6 Students who fulfill the criteria of 6.2 and admitted to the College can apply for a seat in the Hostel.

6.7 Duly filled application form must be submitted to the Hostel Office within the stipulated time along with the following documents (Photocopy):

(i) Fee Receipt of admission to the course.

(ii) Date of Birth Certificate (Class 10th Certificate).

(iii) 12th Class Mark Sheet.

(iv) Proof of Residence/Domicile Certificate.

(v) Documents supporting reserved category status.

(vi) Three self attested passport size photograph.

(vii) Proof of local guardian's residential address i.e. self attested photocopy of any one of the following:

(a) Voter I-Card

(b) Electricity/Water bills

(c) Passport

(d) Aadhaar card

(viii) One Photograph each of the local guardian.

6.8 Short listed candidates must be accompanied by their parents/local guardians for the necessary interview with the Warden/Hostel Committee at the time of admission. A Local Guardian should be someone who holds a responsible position in an organization and/or possesses an authentic authorization over the prospective resident. In no case the local guardian shall be a student.

PROSPECTUS - 2018

6.9 The Hostel Committee will finalize the list of students to be admitted to the Hostel and the decision shall be final in this regard. The Committee reserves the right to deny admission to the Hostel to a candidate without assigning any reason.

6.10 At the time of admission, the applicant and his parents shall be required to give an undertaking for good conduct, payment of dues in time, adherence to College/Hostel rules to be enforced from time to time.

6.11 On being selected for admission to the Hostel, the student must shift within seven days, failing which his admission shall be cancelled. Vacancy, if any, shall be filled by the Hostel Committee and notice to such effect shall be put on the Hostel Notice Board from time to time.

6.12 Candidates selected for admission to the Hostel shall be required to pay the Hostel fee by way of (i) Demand Draft or (ii) Online payment within the date and time stipulated in this regard. In case of payment by Demand draft, it should be drawn in favour of the **Principal, Hindu College, and payable at Delhi**. If the fees are not paid in the manner and by the date and time specified in this regard, any claim for admission to the Hostel shall stand automatically forfeited.

6.13 The students are required to submit a Residence Certificate from an appropriate Magistrate/Resident Commissioner as a proof of permanent address at the time of their admission to the Hostel.

6.14 In case a student changes his course of study at any point of time after being admitted to the Hostel, his admission to the Hostel shall stand cancelled forthwith. He has to compete afresh with others in the new subject/category to re-enter the Hostel, provided seats are available.

Residents are required to vacate their rooms within Seven days of their last University examination and hand over the keys of their rooms to the Warden/Caretaker, failing which, they would not be admitted to the Hostel the following year even if otherwise eligible. The Principal/Warden is authorized to remove their belongings in the room if any, and put an official lock.

7. SECOND & THIRD YEAR STUDENT'S ADMISSIONS

7.1 A limited number of seats may be available every year for Second Year students of the College on the basis of merit.

7.2 Normally Admissions in the hostel is not given to a third year student. However, in special cases, the Warden in consultation with Hostel Committee may allow few admissions on the basis of relative merit.

PROSPECTUS - 2018

8. M.A./ M.Sc./ M.COM ADMISSION

8.1 Subject to the satisfaction of the Hostel Committee about the good conduct of a resident in the preceding years, those residents of the Hostel who wish to pursue post-graduate courses offered by the College shall be given Hostel allotments, provided they secure post-graduate enrollment in College within the respective deadlines for admission.

8.2 No fresh intake in the hostel is allowed at the post graduate level.

9. CRITERIA FOR THE ALLOTMENT OF ROOMS

9.1 Admission to the Hostel cannot be claimed as a matter of right by any student admitted to the College or even by those who have been resident in the preceding year(s). There will be no automatic admission to the Hostel in the 2nd, 3rd, 4th and 5th year.

9.2 **After the successful completion of each academic year by the University of Delhi residents are readmitted provided:**

(a) The resident has shown good behavior in the preceding year. The decision of the Hostel Committee would be final in this regard.

(b)The resident has secured a minimum of 7.0 (CGPA)/70% in the case of being a Science/Commerce student and 6.5 (CGPA)/65% in case of being a student from the Humanities/Arts stream.

(c) The resident has had a minimum of 75.0% attendance in the preceding Year.

9.3 In case a resident fails in his University Examination and/or becomes an ex-student of the College, he will lose his Hostel allotment. Subsequently, upon passing, he will not get back his Hostel seat automatically. Instead, he has to compete afresh for admission through the new merit list for his batch. Only those students whose re-evaluation result certifies promotion will be given automatic re-admission provided he fulfills criteria 9.2.

9.4 All Under Graduate students shall be allotted double/triple seated rooms on the preferential basis of seniority and the merit.

9.5 Depending upon the availability, few Post Graduate students may be allotted single rooms on the preferential basis of seniority and merit.

PROSPECTUS - 2018

10. CANCELLATION OF ADMISSION AND REFUND OF FEES

10.1 A student who wishes to get his admission cancelled must apply in writing to the Warden with his application countersigned by his guardian/parent.

10.2 On cancellation of admission within three months of the date of deposition of the fee, a student would be entitled to get the refund of fee as follows:

(a) Hostel and Mess Security-Full Amount.

(b) Annual charges after deducting an amount @ Rs. 2000/-per month for the period of his stay in the Hostel. No Claim for refund of annual charges would be allowed after three months of the date of admission to the Hostel.

(c) Mess advance after deducting actual mess bill charges for full months and an amount @ Rs. 100/-per day of his stay in the Hostel for a partial month i. e. less than twenty days in a month.

(d) Refund of hostel security may be claimed by the following 31st March, otherwise it will be treated as lapsed.

11. MESS PROCEDURES AND GENERAL FACILITIES

11.1 The mess is run on the co-operative lines of “no-profit no-loss” basis. It is primarily managed by the residents through their elected Mess Secretary in co-operation with the Mess Committee and the Hostel Employees, under the guidance of the Warden.

11.2 For smooth functioning of the Hostel Mess, there is Mess Manager (one person among the existing permanent employees) who looks after the day today affairs (including purchase) of the Hostel Mess and assists the Mess Secretary in running the Hostel Mess.

11.3 All residents are required to take their meals in the dining hall during the time fixed by the Mess Committee.

11.4 Membership to the mess is compulsory for every resident of the Hostel.

11.5 In exceptional circumstances, a resident may be allowed to put his diet off for a period of not less than 7 days. A rebate of rupees three hundred per week shall be given in that case. Rebates are given on weekly basis and not on any fraction thereof.

11.6 Residents going out of station for seven or more days should sign off in the diet register available with the mess manager, failing which, the mess bill will be charged in full. No rebate will be given for a continual period of absence amounting to less than seven days.

11.7 A resident may entertain a guest for meals in the mess after buying a guest coupon, which will be available during meals in the dining hall.

PROSPECTUS - 2018

- 11.8 A limited number of the non-resident mess members may be admitted with the prior permission of the warden. They will pay the dues as decided by the Warden and the Hostel Committee from time to time.
- 11.9 Meals will not be served outside the dining hall except in case of illness. In no case will utensils be allowed to be taken out of the kitchen/dining hall premises.
- 11.10 Late breakfast and dinner are not allowed. Late lunch will be kept only for those resident who are delayed due to their classes. This facility is possible only after prior information to the mess manager.
- 11.11 No personal cooking shall be permitted in any room. Residents are not permitted to enter the kitchen.
- 11.12 Every resident is expected to contribute his labour towards the maintenance of the Hostel especially the mess.
- 11.13 Meals are prepared according to Indian taste as per the menu decided by the Mess Committee in consultation with the residents.

12. RULES AND REGULATIONS: GENERAL

12.1 All residents of the Hostel shall be provided rooms on a double-sharing basis. Rooms duly allotted cannot be changed without prior approval of the Warden.

12.2 At the time of admission, a resident will have to give an undertaking that he will follow the rules & regulations of the Hostel as framed from time to time. This undertaking will have to be countersigned by the guardian/parent(s) of the resident.

12.3 RAGGING IN ANY FORM CAUSING MENTAL AND PHYSICAL AGONY. AND ABETMENT OF RAGGING IS STRICTLY PROHIBITED UNDER UNIVERSITY ORDINANCE XV-C AND WILL INVITE POLICE ACTION UNDER IPC.

12.4 No resident student is allowed to go out or come in side the Hostel after 11.00 p.m. However one late night entry and one night out per week can be enjoyed by the resident with the prior permission of the Warden. The Warden can allow late nights and night outs only after a written request has been received from the local Guardian or the Parents of the resident. The Hostel Administration will have no responsibility about the conduct of the resident outside the Hostel premises.

12.5 Lady visitors are not allowed in the hostel.

12.6 The Hindu College Hostel has been declared as the **NO SMOKING ZONE AND NO ALCOHOL ZONE**. Consumption of alcohol, intoxicants/smoking is strictly prohibited. Any

PROSPECTUS - 2018

resident found indulging in the above shall face disciplinary action including expulsion from the Hostel.

12.7 Residents are responsible for the care and maintenance of furniture, furnishings and fixtures provided to them at the time of admission. They are required to return the allotted furniture in good condition.

12.8 Any damage of the Hostel property of collective use is liable to lead to a collective penalty on all bonafide residents of the Hostel.

12.9 Residents are not permitted to use appliances such as coolers, heaters, and electric irons without the prior permission of the Warden. Appropriate charges will be levied for the use of such appliance.

12.10 Resident at all times are expected to conduct themselves with due regard to the comfort and convenience of other residents. Residents must maintain proper decorum in the Hostel. They are required to behave properly with members of the staff and their fellow residents.

12.11 Residents are required to maintain silence in the corridors and return to their rooms by 10.00 p.m.

12.12 During the day time, since many college classrooms are located within hearing distance of the Hostel, residents should restrain themselves from creating disturbing noises, playing pranks etc.

12.13 Residents must switch off fans and lights when they are going out of their rooms.

12.14 Playing of games and other rowdy and noisy activities in the corridors, hostel lawns or verandahs are strictly forbidden.

12.15 Residents are required to maintain cleanliness within the premises. Toilets, common spaces, lawns and adjoining areas of the Hostel should be kept clean. Any default will invite penalty/disciplinary action.

12.16 The Warden/Principal/Members of the Hostel Committee have the right to enter any Hostel room whenever necessary even in the absence of the residents.

12.17 All the resident students have to vacate the Hostel within 7 days of completion of their University examination. The rooms would be re-allotted to old students after re-admission and checking their antecedents as per the rules and regulations of the Hostel.

12.18 If it is found at any point of time that a student has been admitted to the Hostel by furnishing wrong information (forged mark-sheet/ documents) or by concealment of any vital information regarding Hostel/College admission rules, his admission will be cancelled forthwith. If any resident is found to be forging parents/local guardian's signatures, he shall be expelled from the Hostel.

PROSPECTUS - 2018

12.19 Every resident is required to abide by the rules and regulations of the Hostel. Anyone violating any rule will be liable to face disciplinary action. It should be noted that in the past, residents have been expelled for indulging in acts of misconduct. Residents are, therefore, required to read carefully all the above rules & regulations as well as ordinance XV-B and XV-C of the University of Delhi Calendar and conduct themselves appropriately.

12.20 A resident must obtain a Clearance Certificate and a gate pass from the Hostel office at least three days before he intends to vacate the Hostel. A resident must hand-over the complete charge of his room to the Caretaker/Housekeeper along with the clearance certificate, while vacating the Hostel accommodation. Gate pass is to be handed over to the Security Guard on duty before leaving the Hostel premises with his luggage.

12.21 In case any resident remains away from the Hostel without informing the Hostel administration in writing, it will be presumed that he left the Hostel, and Hostel administration reserves the right to take possession of the room and re-allot it to another eligible student. The luggage of the resident concerned, if any will be deposited in the store/any other room of the Hostel. If the luggage is not claimed with- in 3 months, the Hostel Administration may dispose it off in any manner considered suitable. A penal rent @ Rs. 20 per day in addition to the normal charges for the period during which the luggage remains unclaimed shall be payable by the concerned person.

12.22 Suspension/Expulsion order can be implemented with regard to any resident at any point of time on the grounds such as violation of College/ Hostel/University Rules and regulations, No-payment of dues etc.

13. GUESTS RULES

13.1 Guests/Visitors are not allowed in the room in the absence of the allottee.

13.2 The visitor(s)/guest(s) must enter his/their details in the Register kept in the Hostel Office/Entrance.

13.3 A bonafide resident, who is visited by casual guest(s) and wishes to stay in the room allotted to the resident, is required to take prior permission from the Hostel Administration on the prescribed form available with the Hostel Office and the concerned resident shall be responsible for the conduct of his guest. The Hostel Administration reserves the right to refuse permission or cancel the permission for stay of any guest(s) at any time without assigning any reason.

13.4 A casual guest will be allowed to stay for a maximum of 7 (Seven) days in a month in the Hostel. The host resident will be charged at the rate of Rs. 100/- per night per casual guest for the permitted stay in the hostel.

13.5 A resident is not allowed to entertain a visitor/guest other than the one who is permitted as casual guest(s) in his room after 10.00 p.m.

PROSPECTUS - 2018

13.6 The overnight stay of unauthorized person(s)/visitor(s)/guest(s)/ in the Hostel will be considered violation of the Hostel discipline. Any resident violating this rule shall be fined Rs. 2000/- for the first time and expelled from the hostel on the repetition of the act.

13.7 Under all circumstances, it is the bonafide resident who is responsible for the conduct of his Visitor(s)/Guest(s). The Hostel/ College Administration will enforce the strictest disciplinary measures with regard to visitors and guests.

13.8 Guests/Visitors other than the one who is permitted as casual guest(s) are not allowed to stay on the premises of the hostel beyond 10.00 p.m. Anyone found after 10.00 p.m. in any of the rooms/common spaces of the Hostel without a **Hindu College Hostel Identity Card** in possession shall be treated as an unlawful presence and appropriate disciplinary action will be initiated.

14. GUEST ROOM: Two Guest rooms are made available for the stay of parents/guardians/relatives of residents/employees of the college on specific written request. The resident/employee concerned will be charged Rs. 500/- per day for the Guest Room, which has to be deposited in advance while booking the room by filling up the performa available in the Hostel office.

15. FEE STRUCTURE

Schedules of Payment: One time payment

Sr. No.	Name of Head	Fee per Student in Rs.
1.	Admission	5
2.	Common Room	90
3.	Contingency	250
4.	Electricity	9,500*
5.	Establishment	5,000
6.	Security Services	4,000

PROSPECTUS - 2018

7.	Furniture & Fixture	100
8.	Garden	85
9.	Identity Card	50
10.	Room Rent	240
11.	Repair & Maintenance	2,000
12.	Sports Fee	100
13.	Utensil & Crockery	200
14.	Water	960
15.	Development Fund	4,080
16.	W.U.S. Fee	240
	TOTAL	26,900
	Hostel Security fee (refundable) for first year residents/new admissions	4,000
	Mess Security fee (refundable) for first year residents/new admissions	2,800
	Mess Advance for 10 Months @ 2800 per month.	28,000*

* To be adjusted against actual expenses.

16. ORDINANCE XV-B

Maintenance of Discipline among Hostel Students of the University.

1. All powers relating to discipline and disciplinary action are vested in the Vice Chancellor.
2. The Vice-Chancellor may delegate all or such power as he/she deems proper to the Proctor and to such other persons as he/she specifies in this behalf.
3. Without prejudice to the generality of power to enforce discipline under the ordinance, the following shall amount to acts of gross indiscipline.
 - (a) Physical assault, or threat to use physical force against any member of the teaching and non teaching staff of any institution/ Department and against any Student within the University of Delhi,
 - (b) Carrying, use of and threat to use, of any weapon:
 - (c) Any violation of the provisions of the Civil Rights Protection Act,1976
 - (d) Violation of the status, dignity and honour of students belonging to the scheduled castes and tribes.
 - (e) Any practice whether verbal or otherwise-derogatory to women,
 - (f) Any attempt at bribing or corruption in any manner:
 - (g) Willful destruction of institutional property:
 - (h) Creating ill-will or intolerance on religious or communal grounds:
 - (i) Causing disruption in any manner of the academic functioning of the University system: and
 - (j) Ragging as per Ordinance XV-C.
4. Without prejudice to the generality of his/her powers relating to the maintenance of discipline and taking such action in the interest of maintaining discipline as may seem to him appropriate, the Vice-Chancellor, may in the exercise of his/her powers aforesaid, order or direct that:
 - (a) Any student or students be expelled: or
 - (b) Any student or student be, for a stated period, rusticated: or
 - (c) Be not, for stated period, admitted to a course or courses of study in College, Department or Institution of the University:

PROSPECTUS - 2018

- (d) Be fined with a sum of rupees that may be specified: or
 - (e) Be debarred from taking a University or College or Departmental Examination for one or more years: or
 - (f) The results of the student or students concerned, in the Examination or Examinations in which/she or they have appeared, be cancelled.
5. The Principal of the College, Heads of the Halls, Deans of the Faculties, Heads of Teaching Departments in the University, the Principal, School of Correspondence Courses and Librarians shall have the authority to exercise all such disciplinary powers over students in their respective Colleges, Institutions, Faculties and Teaching Departments in the University as may be necessary for the proper conduct of the Institutions, Halls and teaching in the concerned Departments. They may exercise their authority through, or delegate authority to such of the teachers, in their College, institutions or Departments as they may specify for these purposes.
 6. Without prejudice to the Vice-Chancellor and the Proctor as aforesaid, detailed rules of discipline and proper conduct shall be framed. These rules may be supplemented, where necessary, by the Principal of Colleges, Heads of Hall, Deans of Faculties and Heads of Teaching Departments in this University.
 7. At the time of admission every student shall be required to sign a declaration that on admission he/she submits himself/herself to the disciplinary jurisdiction of the Vice-Chancellor and the several authorities of the University who may be vested with the authority to exercise discipline under the Acts, the Statutes, the Ordinances and the Rules that have been framed there under by the University.

17. RAGGING

Statutory Warning: As per the orders of Honorable Supreme Court, any student found indulging in ragging activities will not only be expelled from the College, but also a First Information Report will be lodged against him/her with the Delhi Police.

18. ORDINANCE XV-C

Prohibition of and punishment for Ragging:

1. Ragging in any form is strictly prohibited within the premises of any College/Department or institution and any part of Delhi University system as well as on public transport.

PROSPECTUS - 2018

2. Any individual or collective act or practice of ragging constitutes gross indiscipline and shall be dealt with under this Ordinance.
3. Ragging for the purpose of this Ordinance, ordinarily means any act, conduct or practice by which the dominant power or status of senior students power or status of senior students is brought to bear on students freshly enrolled or on students who are in any way considered junior or inferior by other students and includes individual or collective acts or practices which:
 - (a) Involve physical assault or threat to use of physical force;
 - (b) Violate the status, dignity and honour of woman students;
 - (c) Violate the status, dignity and honour of students belonging to the scheduled castes and tribes;
 - (d) Expose students to ridicule and contempt and affect their self-esteem;
 - (e) Entail verbal abuse and aggression, indecent gestures and obscene behavior.
4. The Principal of a College, the Head of the Department or an institution, the authorities of a College, of a University Hostel or Hall or Residence shall take immediate action on any information of the occurrence of ragging.
5. Notwithstanding anything in clause (4) above, the Proctor may also suo-moto inquire into any incident of ragging and make a report to the Vice-Chancellor about the nature of the incident or ragging and also identify those engaged in the incident.
6. The Proctor may also submit an initial report establishing the identify or the perpetrators of ragging and the nature of the ragging incident.
7. If the Principal of a College or Head of the Department or Institution or the Proctor is satisfied that for some reason, to be recorded in writing, it is not reasonably practical to hold such an inquiry, he/she may so advise the Vice-Chancellor accordingly.
8. When the Vice-Chancellor is satisfied that it is not expedient to hold such an inquiry, his/her decision shall be final.
9. On the receipt of report under Clause (5) or (6) or a determination by the relevant authority under Clause (7) disclosing the occurrence of ragging incidents described of ragging incidents described in Clause (3) (a), (b) and (c); the Vice-Chancellor shall direct or order rustication of a student or students for a specific number of years.
10. The Vice-Chancellor may in other cases of ragging order or direct that any student or students be expelled or be not, for a stated period, admitted to a course of study in a College, departmental examination for one or more years or that the result of the student or students concerned in the examination or examinations in which they have appeared, be cancelled.

PROSPECTUS - 2018

11. In case of students who have obtained degrees of Delhi University and are found committing an act prohibited under this Ordinance, appropriate action for withdrawal of degrees conferred by the University, may be initiated under Statute.
12. For the purpose of this Ordinance, abetment to ragging will also amount to ragging.
13. All institutions within the Delhi University system shall be obligated to carry out instructions/directions issued under this Ordinance, and to give aid and assistance to the Vice-Chancellor to achieve the effective implementation of the Ordinance.

The University of Delhi has made it mandatory to print the Ordinance XV-B and Ordinance XV-C for your information.

19. HINDU COLLEGE HOSTEL STUDENTS UNION CONSTITUTION

Collective wisdom is always superior to individual wisdom and the strength of collectivity is invincible. But the problem lies in envisioning the concept of collectivity and its creation particularly in the age of individualization. Rousseau, an 18th century philosopher had theorize the concept of collectivity in the form of General Will- the sum total of the real wills of the free and equal individuals, which they transfer to their collectivity. In this connection he tells that” no one shall be allowed to disobey the General Will, in other words everyone shall be forced to be free. How the general will is expressed The General Will is expressed through laws made by the individuals in their collectively. The students should create that collective will by organizing themselves into a union and make its laws that are binding on all the members of collectivity.

To create and preserve a healthy democratic and academic culture in the Hostel in particular and in the college in general, the residents have drafted their own Constitution which is the framework within which the Hostel Residents’ Union functions. The resident students not only take lead in academic achievements but also are in the forefront and other academic and cultural activities.

PREAMBLE

We the student of Hindu College Hostel, having resolved to foster a democratic tradition and a democratic academic culture proceeded to organize ourselves into a constituent assembly. With this end in mind, we give to ourselves this constitution and hereby organize ourselves into a Hostel Students Union with all the bona-fide students as its members.

20. HINDU COLLEGE HOSTEL UNION

20.1 ORGANIZATIONAL STRUCTURE:

The Union shall have following organs:

PROSPECTUS - 2018

20.1.1. General Body (GB): All bona-fide inmates of the Hostel are the members of the General Body, which is the supreme authority in all the matters of the Union and the source of the Union's legitimacy.

20.1.2 Secretariat: It shall consist of a President, a Vice President, a General Secretary and a Joint Security directly elected by the General Body. There shall be a special invitee, the representative of the physically challenged students nominated/elected by this category of students.

20.1.3 Mess Committee: The Mess Committee shall consist of the Warden as Ex-Officio Chairman and six members directly elected by the GB. On the basis of monthly rotation each member of the Committee shall function as Mess Coordinator for a month.

20.1.4 Common Room Committee: This Committee shall consist of four members directly elected by the GB. Each member shall function as coordinator on the basis of monthly rotation.

20.2 FUNCTION OF THE HOSTEL UNION

20.2.1 The Union and the member of the various Committees shall be responsible to ensure that the Hostellers abide by all the rules /norms of the Hostel and shall be responsible for any violation of Hostel rules, etc.

20.2.2 The Hostel Union will actively participate in (or collaborate with the Warden) in the routine functioning and organizing of all activities of the Hostel to ensure smooth running of the Hostel activities.

20.2.3 The secretarial and the Committee will normally meet twice a month to discuss and mutually settle Hostel affairs. The President shall put on the Notice Board the minutes of the meetings.

20.2.4 The Secretariat and the Committee shall ensure that peace and order is observed at all times by the resident(s) of the Hostel.

20.2.5 The Secretariat, Hostel Committee and General Body meeting may be called, as and when necessary, by the President in due consultation with the Secretariat by giving at least 24 hours advance notice. The GBM may also be requisitioned on the written request of the members (resident students) concerned provided such a request is signed by at least 30% of the members of the Hostel and notice to this effect be given to the Hostel President at least 48 hours in advance.

PROSPECTUS - 2018

20.3 SECRETARIAT

The meetings of the secretariat shall be chaired by the President and minutes of the meeting shall be kept by the Secretary and the Secretariat shall be collectively responsible for its function and duties.

- 20.3.1 The Secretariat being the core of the Union is supposed to be the vanguard of the collective interests of the Hostel community and shall be responsible to maintain an atmosphere conducive for the pursuance of well-rounded individual and collective development of residents.
- 20.3.2 It shall also be responsible to resolve all the matters of dispute or any anti-social conflicts through General Body Meetings.
- 20.3.3 In any matter of collective concern, the actions of the Secretariat are subject to approval by the general body.
- 20.3.4 The union shall also endeavor to promote a culture of activeness in co-curricular affairs and will provide all possible assistance to the cultural group Samvad.
- 20.3.5 The Secretariat is also responsible for the effective utilization of any grants for the abovementioned activities as may be provided by the College or any other agency. In this it will function in close coordination with the Warden.
- 20.3.6 The Secretariat is also responsible for the organization of various events in the Hostel calendar including the Fresher's welcome, Farewell and Annual Hostel Social Function.

20.4 MESS COMMITTEE

The Committee will function in accordance with the rules laid down hereinafter:

- 20.4.1 The Committee is responsible for ensuring that residents are given quality food at minimum possible cost and that such all arrangement is satisfactory to majority of the members of the general body.
- 20.4.2 All the members of the Mess Committee will serve as Mess Coordinator on the basis of monthly rotation.
- 20.4.3 In general, the Committee will:
 - (a) Supervise the working of the mess.
 - (b) Ensure compliance with the Mess Rules.
 - (c) Prepare the food menu to be adopted by the mess for each month in advance.

PROSPECTUS - 2018

- (d) Supervise individually and jointly the purchase of supplies for consumption in the mess to ensure that the supplies are as per approved quality and quantities.
- (e) Suggest improvements in the quality of food served in the mess.
- (f) Devise way and means for achieving maximum economy, so as to avoid abnormal expenditure unless on special dinners etc; and
- (g) Arrange special dinners or other functions in the mess and fix the financial limits of expenditure to be incurred on such occasions.

20.5 DUTIES OF MESS COORDINATOR

The Mess Coordinator shall be given:

- (a) He will convene meeting of the Mess Committee in Consultation with the Chairperson and maintain minutes of such meetings duly signed by all members;
- (b) He will look after the quality of food and the general services rendered to the residents and bona-fide guests in the dining hall;
- (c) He will put up the complaints of the student is /if any, before the Mess Committee for redressal;
- (d) He will check the quality and quantity of stores received and the indents for supplies to the mess and will ensure that for all bills, the stores have been taken into stock correctly and will certify as such on the bills under his full signature with date.
- (e) He will check the correctness of issues of stores;
- (f) He will supervise the physical verification of the stores by Mess Manager or other official, as nominated by the Warden, Crockery lying in stock at the close of each month, and initial the relevant entries in the stock Register;
- (g) He will examine and countersign in monthly mess bill; and
- (h) He will discharge such other duties in connection with the mess as may be assigned to him by the Mess Committee or the Warden.

20.6 COMMON ROOM AND SPORTS COMMITTEE

20.6.1 The Common Room and Sports Committee will be responsible for the maintenance and functioning of the TV room and common room.

20.6.2 They shall also manage and aim at bettering the sports facilities and activities available to residents.

PROSPECTUS - 2018

Besides all functions mentioned above, the Hostel Union is also envisaged as the platform for expression of the interests of the Hostel Community particulars. To translate it in practice the President in consultation with Secretariat shall convene the GB Meetings at regular intervals not exceeding 2 months.

20.7 Procedure for No Confidence: Removal of any member(s) of the Secretariat and Committees.

20.7.1 The no confidence motion may be brought about by a simple majority of the membership (Hostel General Body) by signifying in writing to the Hostel President of the intention to move such a motion against any member/president and calling upon the President to call a GBM within reasonable time.

20.7.2 But positively within 48 hrs such a motion then be tested by 2/3rd majority of the members of the General Body of the Hostel concerned present and voting.

20.7.3 Provided, however, the President or the members against whom no confidence motion is being moved, shall not have the right to vote.

20.7.4 Provided further that where such a motion is being moved against the President or if the President is not in position or the post is vacant, the Vice President shall as the chairperson conduct the business of the General Body-Meeting.

20.7.5 The Vice President will continue to function in place of the removed President, till new President's election is held, as the case may be.

20.7.6 If no confidence motion/removal of any members/President is passed by the GBM this will be intimate to the Warden by the Secretarial and the Warden shall decide further course of action in consultation with Hostel Committee.

Grievances, if any, against the admission list of the Hostel should be given in writing addressed to the Warden, within three days of the display of the list. These grievances, if necessary shall be reviewed in a meeting of the Admission Committee.

PROSPECTUS - 2018

ADMISSION SCHEDULE (TENTATIVE) 18-19:

Last Date for Submission of form	:	23rd July 2018
1 st Admission List	:	27 th July 2018
2 nd Admission List (if required)	:	8 th August 2018
3 rd Admission List (if required)	:	17 th August 2018

Further admission List if necessary will be notified later.

Contact us:

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