

Hindu College, University of Delhi
Department of Commerce
Datesheet for Online Practical Exam during COVID-19 (May, 2020)

DATE	DAY	SUBJECT	SEMESTER	TIMING
28th May 2020	Thursday	Computer application in business	IV	10-11:30 am

An online exam will be conducted on Google Classroom, on 28th May 2020 at 10 am, for 30 marks. The paper will have 4 questions: one on Word and one on Powerpoint of 5 marks each, one on excel of 12 marks and another one on excel of 8 marks.

Duration will be of 1 1/2 hours and additional 1/2 hour will be given for uploading.

The exam will also have a **Continuous Evaluation** component, which will be marked out of 20 marks and will be based on students' workbook and viva.

No extra time will be given beyond 2 hours. Students failing to submit in time, will have to give live exam on Google meet with Screen Sharing

For Students having Access software and opting (in advance) for inclusion of Access question, the pattern will be as follows: The paper will have 4 questions: one on Word and one on Powerpoint of 5 marks each, one on Access of 12 marks and another one on excel of 8 marks.

A couple of students have indicated laptop/network problems, they will be simultaneously administered a practical based theory paper of same duration.