

HINDU COLLEGE

University of Delhi

IQAC


Minutes of Meeting


Date: 6.9.2018


Time: 3:30 PM


A meeting of the Internal Quality Assurance Cell was held at the IQAC room on 6th September, 2018 at 3:30 PM to discuss the plans of the institute for the current academic year 2017-18 (admissions, workshops and interactive sessions, meetings with departments and societies).


The following members were present:-


1. Dr. Anju Srivastava, Offg. Principal 


2. Dr. Reena Jain, Bursar 


3. Dr. Shalini Suryanarayan, Coordinator, IQAC 

4. Dr. Lata Garg 

5. Dr. Maneesha Panday 

6. Dr. Priyanka Aggarwal 

7. Dr. Devanshi Magoo 

8. Dr. Bimlendu Tirthankar 

9. Dr. Lalit Kumar 

The meeting commenced with the principal applauding the IQAC team for their sincere efforts in timely submission of AQAR.

Thereafter, the following points were discussed:-

- **Plan of Institute for Current Academic Year 2017-18**
 - ✓ Empowering Student Participation in Academic/ Research Spaces
 - ✓ Empowering Capacity-Building in the Faculty
 - ✓ Empowering Student Engagement with Occupational Fields
 - ✓ Information and Communications Technology
 - ✓ Encouraging and supporting Faculty Publications, Other Capacity-building Achievements and Contributions

- **Best Practices of the institute:**

IQAC coordinator highlighted some of the best practices being followed by the institute in the campus particularly to promote environmental consciousness, energy conservation and promotion of e-learning resources.

Environmental Consciousness and Energy Conservation

- *Energy Conservation: Project Oorja has been initiated which will continue to promote the use of solar LED*
- *Use of Renewable Energy (Solar); Solar lighting on campus*
- *Efforts for Carbon Neutrality – using less paper by digitization, recycling paper, using*
- *less and dilute chemicals in labs, promoting green chemistry, etc.*
- *Waste Disposal and Eco-friendly Gardening; compost pits for manure*
- *Garbage segregation*
- *Judiciously*

Promotion of e-learning and developing e-learning resources

With a view to promoting e learning and use and development of e resources for students the college has undertaken the following measures:

- *A unique e-learning intra net portal called Hindu e-learning portal" acronymed HELP has been started to provide e resources to learners. Study resources such as previous question papers, faculty lectures and study material will be uploaded on the portal.*
- *Students have been provided unique login access to the portal with e-mail ids.*
- *All curriculum related information is accessible to students in digital mode through the Hindu Connect information system. Students can login to access their timetables, assignment grades, attendance through the portal.*
- *More classrooms are being ICT enabled so that audio-visual techniques can be used for teaching.*

• Admission 2017-18

Modalities of maintaining data for easy access, retrieval and subsequent analysis were discussed. IQAC Coordinator shared the discussions she had in the previous academic year with the administrative office staff who felt that there needs to be a complete automation of administration and finance to ensure smooth admission processes.

• Extended Committees for IQAC

Members felt that extended committees including a broad spectrum of faculty and administrative staff was needed to ensure the smooth functioning of IQAC and thus it was decided that every department of the college would propose the names of two faculty members who would be exclusively involved in IQAC work.

- **Research Fellowships for Undergraduates to pursue Internships**

Principal shared that the college would be taking special initiatives to ensure that students engage themselves in valuable stipend based internships and thus renowned executives from prestigious govt. agencies and institutes such as DST, CSIR, UGC and IIT would be invited to enlighten the interested lot and motivate them towards research.

Finally, the meeting concluded with the formal vote of thanks by the IQAC Coordinator.



Dr. Shalini Suryanarayan
Coordinator



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